

The Federation of Rawcliffe Bridge and Rawcliffe Primary School



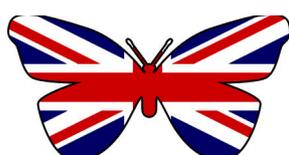
Pupil Acceptable Use Policy

Date created	January 2019
Reviewed	
Changes	
Review date	January 2020

1. INTRODUCTION

You can use the computers and other devices in school to access the Internet to help you with your learning. These rules will help make sure the Internet is a safe and fun place for everyone in school. You will need to agree to follow these rules whenever you access the Internet at school.

- I will only use the computers and other devices for school work and homework.
- I will ask permission from a member of staff before using the Internet, and will only use the internet when an adult is with me.
- I will only visit websites to help me with schoolwork or homework, or that my teacher has said I can go on.
- I will only send messages to people I know, or my teacher has agreed to.
- The messages I send and the work I do will be polite and responsible, and not contain anything that might upset someone else.
- I will only open attachments in messages I receive, or download a file, if I trust the person who sent it or the website it is from, and I've checked with my teacher that it is safe.
- I will only use equipment or files I bring from home, such as my mobile phone or files on a USB stick, if the school lets me, and only use them for activities the school agrees to.
- I will not change any settings on the computers and other devices I use at school
- I will not give away any of my personal information, or the personal information of people I know, over the Internet. This includes my full name, address, phone numbers,



photographs and videos of me and my friends, or the name of my school unless my teacher has checked it is safe

- • I will never arrange to meet anyone that I have never met in real-life before, unless my parent or teacher has given me permission and I take a responsible adult with me.
- • If I see or receive anything that is unpleasant, or makes me feel uncomfortable or upset, I will report it to a member of staff immediately

Finally:

- I understand that the school may check my computer files, the Internet sites I visit, the messages I send and anything else I do to make sure I am keeping myself and others safe
- • I understand that if I do not follow these rules and other guidance from the school as best as I can then I may not be allowed to use the Internet or any of the school's computers

